

2012年OIS PTA議事録

<b>Date</b>	10th April 2012	<b>Venue</b>	Cafeteria	<b>Time</b>	8:45 - 10:30 am
<b>Apologies</b>	Tara Cheney, G10 rep, Michelle Hatch Lyn Melville-Rea, Mijah Iwamoto, Steve Lewis				
<b>Attendees</b>	John Searle, Kurt Mecklem, Cecilia Rawlins, Steve Lewis, Lyn Melville-Rea, Rumi Hara, Mihoko Ozaki, Hyun Ju Kim, Stephanie Gillan, Ko,Eun Jung, Park Jung Mi, Misako Shimada, Asami Tajiri, Yumiko Okada, June Sakamoto, Rumiko Baxter, Keiko Takahashi,				
<b>Officers</b>	<b>Co-Presidents:</b> Stephanie Gillan, Misako Shimada <b>English Language Sec.:</b> Rumiko Baxter <b>Japanese Language Sec.:</b> Mihoko Ozaki <b>Liaison to SIS PA:</b> N/A: <b>Co-Treasurers:</b> Mijah Iwamoto ,Asami Tajiri				
<b>School Reps</b>	<b>Headmaster:</b> John Searle; <b>HS/MS Principal:</b> Kurt Mecklem; <b>ES Principal:</b> Cecilia Rawlins; <b>Teacher rep:</b> Lyn Melville-Rea <b>Finance:</b> Steve Lewis				
<b>ITEM</b>	<b>Discussion</b>			<b>Action</b>	
1. MATTERS ARISING				The profit is banked as PTA income	
A. .Easter Egg Hunt feedback	Ms. Gillan reported reported the Easter Egg Hunt day (held on the 5th and 6th at Elementary school play ground) as a happy successful event for all the children involved. Many thanks to Ms Shimada for helping with the popcorn, and Ms Gillan for organising the event.				
B. Author Visit Update	The list for the potential candidate was distributed to vote for the most suitable author for the Author Visit. To get more parents to be involved to the process of the candidate selection is most preferable for them to feel connected to the school event.			We will select the top three from the list and choose the most suitable one to invite to OIS, aiming September/October time. The list of the potential authors will be distributed to all the parents from the class Reps. Any suggestions, recommendations as well as the votes will be sent directly to Ms. Gillan by the 24th of April.	
C. Movie Nihht	Organising an event at a new court yard seems to be a very nice idea for establishing cooperative sense of community. Organising two settings is ideal for different age groups, with which the capacity is approximately 280 sittings each. Tickets for crowd control seems to be necessary, though ticket sale is not a major purpose, and also the matter of copyright needs to be sensitively considered. The ideal day for the event is Saturday evening. To decide the best day for the event, and what is the most appropriate movies for each setting, a logistIn order to complete the class list with the 100 percent access to SOIS mail system by			To decide the best day for the event, and what is the most appropriate movies for each sitting, and also a logistical issue and security need to be carefully planned	
D. School festival and school goods	The question "Would PTA like to have a booth for the festival or not" was raised by Ms. Gillan. Spring school festival is organised by students, therefore having a PTA booth or not is completely optional. Ms. Shimada is organising to place an order school goods such as T-shirts and mugs with school logos.			It is quite possible to sell the new school goods at the festival	
E Grade 12 trip project	Due to the cancelation of the grade 12 trip to Bali, grade 12 students will vote for the alternative destination this week. Currently proposed 10.000yen per student donation may be spent for the graduation party instead. However fundamental PTA donation objective is to be used for the benefit for all the students not for any specific grade. The donation for the graduation trip has been the tradition. Another tradition for the 11th grade parents to organise and pay for the graduation party was said as not the easy project to carry on including the budget decision			Grade 12 students will directly report the final destination to PTA officers to discuss the possible donation plan. Ms. Lyn Melville-Rea, will directly advice the 11th grade class rep to discuss about the party plan and the budget.	
F. Headmaster's comment	Declined numbers of the participate to Headmaster's coffee morning is concerning. Mr. Searle suggested if PTA could organise an once a month informal coffee morning with various topics. OIS technical support member Chieko is getting married and will be Mrs Singh. Chieko will officially be a new OIS librarian, and will continually support a new technology support member			PTA will organise a regular monthly coffee morning.	
G. Levi refund	11 families with more than one child at OIS will be subjected to receive a Levi refund, as Levi was collected per child not per family previously.			Ms.Gillan will write a letter for parents to come and collect the refund from the school office.	